

## **Safety Management Policy**

Westforce has a statutory duty of care to ensure that the company takes all reasonable steps to ensure the safety of all employees, visitors and sub-contractors

Our employees have a duty to behave in a manner consistent with safe work practises and to comply with company safety procedures including reporting of incidents, unsafe conditions and unsafe acts.

The Westforce Safety Policy is designed to ensure that the company meets or exceeds statutory requirements, that employees understand their obligations and that our shared objective of zero harm is achieved.

This is done by:

- Implementing a documented Safety Management Plan to AS4801.
- Collecting data on the company's performance and benchmarking against best practise.
- Employment of trained safety advisors.
- Safety training for all supervisors.
- First aid training.
- Risk assessments.
- Daily pre-start meetings with safety topics.
- Weekly tool box meetings.
- Quarterly Management meetings to discuss past performance and new initiatives.
- Rewarding safe behaviour.
- Communication to our employees and sub-contractors of our policy and their obligations.
- Recognition that a safety first culture has to be driven by management.

Nicholas Griffin  
**Managing Director**  
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